

# Northern Adirondack Central School

## Meeting Minutes

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### I. Call to order

\_\_\_\_\_ called to order the regular meeting of the  
\_\_\_\_\_ at \_\_\_\_\_ on \_\_\_\_\_ in \_\_\_\_\_.

### II. Roll call

\_\_\_\_\_ conducted a roll call. The following persons were present:  
\_\_\_\_\_

### III. Approval of minutes from last meeting

\_\_\_\_\_ read the minutes from the last meeting. The minutes were approved  
as read.

- Motion to accept minutes - Name: \_\_\_\_\_
- 2nd by Name: \_\_\_\_\_
- All in Favor: Yes or No

### IV. Treasurer's Report

\_\_\_\_\_ read the current financial status of the club. The balance forward from the last meeting  
was \_\_\_\_\_, deposits made were \_\_\_\_\_, disbursements incurred were \_\_\_\_\_, and  
the current ending balance is \_\_\_\_\_.

- Motion to accept report - Name: \_\_\_\_\_
- 2nd by Name: \_\_\_\_\_
- All in Favor: Yes or No

### V. Open issues

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

### VI. New business

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

### VII. Adjournment

\_\_\_\_\_ adjourned the meeting at \_\_\_\_\_.

Minutes submitted by: \_\_\_\_\_

Minutes approved by: \_\_\_\_\_